

Friends of St Matthew's Primary School (FoSMPS)

A very warm welcome



**Annual General
Meeting (AGM)**

**Thursday 2nd
October 2025 7pm
On Zoom**



Agenda

1. Welcome: Co-Chairs
2. Apologies
3. Minutes of the Previous AGM held on October 2024 (for approval)
4. What is FoSMPS?
5. Chair(s) Report 2024/25 - What we raised and funded in 2024/25 (For Information)
6. Financial forecast and calendar of proposed events & fundraising for 2025/26 (For Information)
7. How you can help with fundraising?
8. **Part 2 of the meeting:** Election and Ratification of Committee Members (Trustees)
9. Volunteering in other ways
10. Thank you
11. AOB / Close 8.30pm



1. What is FoSMPS?

Our purpose and mission is to “enrich the school life of the children at St Matthew’s”

Our charitable objects are:

To advance the education of pupils in the school by:

- Developing effective relationships between staff, parents & others associated with the school
- Engaging in activities or providing facilities or equipment which support the school and advance the learning of the pupils.

More information can be found at www.fosmps.com

- FoSMPS is a registered charity with the Charity Commission for England Wales. Charity Number 1117971
- FoSMPS is led by a committee who are Trustees of the charity.
- FoSMPS is independent from the school and works in partnerships with the Head and Governing body



2. How much funding we raised in 2024/25?



3.What FoSMPS funded - 2024-25 £10K approx

FoSMPS yearly support:
£4,100 (Class budgets:
£2,100, School
trip/events donation:
£1,000, Opal resources:
£1,000)

Pantomime:
£1,020

Waterproofs for KS 1
classes:
£909.95

Relax Kids (Mindfulness):
£735

Lets Get Cooking
resources:
£358.44

Vouchers for KS 2
stationary identified
families:
£300

Sports day Lollie's for
children:
£65

Multicultural day:
£1,800

Contribution to Year 6
Leavers events (2025):
£120

Science kits:
£225

Year 6 Leavers:
£600



5. Projects we plan to fund in 2025/26

Outdoor
classroom/canopy
project phase 1:
£38-40K

Annual
commitment to
the classes (class
floats): £2,100

Relax Kids: £742

Piano Tuning: £150

Equipment for the
hall (AV system):
TBC

Multicultural
Day/Heritage day:
£TBC

Contribution to
Year 6 Leavers
party/events:
£TBC

Sports Days
Lollies: £TBC

Pantomime: £TBC

Other projects
that we will
discuss with the
school



6. Annual Accounts

- Our annual accounts which is based on the financial year September 2023- August 2024 is on the Charity Commission website
- The annual accounts for September 2024- August 2025 will be published on the Charity Commission in 2026.



7.Events being organised this year - 2025/26

We have decided to largely follow what was successful in 2024/05

*Comedy Night
November
2025*



*The Summer
Fair June
2026*

*The
Christmas Fair
December
2025*



*The Quiz
Night March
2025*

*Wreath Making
November 2025*



*The Kids Discos
January 2026*



*Easter Raffle
April 2026*



7. Other fundraising opportunities

Selling:

- Our FoSMPS Facebook virtual Marketplace which is already set up and where you can buy and sell items and donations go to FoSMPS (this has raised over £1,000 since going live and contributes to our Green agenda!).
- Uniform sales

Recycling schemes:

- There are a number companies that will take away and pay for old clothes, batteries, printer cartridges etc.

Other:

- Corporate Match Funding (we are a registered charity)
- Undertake sponsored fundraised events for FoSMPS e.g sponsored run or walk
- Donate directly to us on our website
- Encourage your employer/local businesses/organisations to donate prizes for our raffles or to sponsor our events



8. Don't forget you can also help by...



Easyfundraising.org.uk

Shop online via this site. £3,600 raised since setup



Facebook Marketplace

FOSMPS Marketplace:

Facebook virtual shop where you can buy and sell items and donations go to FOSMPS



Match Giving

Employers pledge to donate an amount of money relating to the amount that an employee donates or fundraises for us.



Givey.com

Donate directly at Givey.com.

Search Friend of St Matthews School or use the button on the home page of www.fosmps.com



Part 2 of the Meeting

Election of the Committee (Trustees)

9 The Nomination process

This year we asked for nominations to be Committee members (Trustees) of FoSMPS

As per our Constitution all Committee members are Trustees of the Charity

We received 9 nominations by 26th September 2025

If there had been more than 10 nominations an election would have taken place before the AGM

The current Trustees have resigned at this AGM but the current Secretary or a Co-Chair will oversee this part of the meeting

The AGM will now ratify and confirm the election of the Trustees (we do not require the AGM to propose or second)



10.Nominations received from (in surname alphabetical order)

1. Helen Albert
2. Fiona Brooker
3. Tammy Cadman
4. David Crimble
5. Kate Foley
6. Michelle Montgomery
7. Asi Panditharatna
8. Dharmesh Patel
9. Lee Russell



11. Please Elect the nominees

☐

We need to elect the nominees to the committee

☐

Raise your hands (majority vote) to confirm the entire committee into post

☐

To elect the nominees as committee members (trustees) for 12 months

12. Please become involved in other ways



Be part of our wider volunteer working group that will support the FoSMPS activities at events



Become a Class Representative
(Representatives nominate themselves outside the AGM process)



Fundraise and volunteer for us



13.Thank you

All the committee members from last year

The class representatives

Miss Dryden and Miss Taylor

Mrs Lovitt

Mr Collard

The Office Staff, Teachers, Teaching Assistants

Crystal Kids Staff

To all the
parents,
grandparents
and carers who
support us and
volunteer

Our corporate
sponsors
(Hamptons)

The children

And of course
all those that
come along,
volunteer and
support the
events

An amazing team, all contributing to the wonderful and happy environment, experiences, opportunities and memories that St Matthew's Primary School provides



14.AOB



How to get in contact:



Email:
friends.stmatthews@gmail.com



Website:
www.fosmps.com



Facebook: Search FoSMPS

